



**7 Chislehurst Close | Brighton Beach | Durban**

Phone: +27 31 467 0455 Cell: +27 82 901 5931

e-mail: [info@baileysbeachcottage.co.za](mailto:info@baileysbeachcottage.co.za)

[www.baileysbeachcottage.co.za](http://www.baileysbeachcottage.co.za)

## BOOKING CONFIRMATION

<b>Accommodation Date</b>	Arrival :	Departure :	
<b>Time of arrival</b>			
<b>No. of Guests</b>			
<b>Name of Guest/s</b>			
<b>Contact Person</b>			
<b>Tel. No</b>		<b>Cellphone No</b>	
<b>E-mail address</b>			
<b>Payment Method</b>	<b>Cash :</b>	<b>Credit Card :</b>	<b>EFT :</b>
<b>Payment</b>	50% deposit on confirmation of booking or full payment before guest/s arrival date. Balance to be paid on arrival		
<b>Invoice Details</b>	Name: _____		
	Surname: _____		
	Postal Address: _____		
*Should you be settling this account by credit card, we require our Credit Card Authorisation Form to be completed			
<b>CONFIRMATION SIGNATURE</b>			
<b>DATE</b>			

SWIFT CODE: SBZAZAJJ BRANCH:

174 FLORIDA ROAD, DURBAN

Please make payment to:

H E BAILEY

Standard Bank - Florida Road Branch

Branch No: 042726

Account No: 051304252



## **Terms & Conditions**

50% deposit on confirmation of bookings unless otherwise arranged with Helena Bailey

Cancellations must be made in writing.

Cancellations made less than 5 days prior to booking 100% of the total bill (unless booking can be resold)

Cancellations less than 15 days prior to booking: 50% of the total bill

Cancellations more than 15 days prior to booking: 20% of the total bill

Cottage will be available from 14h00 on day of arrival. All guests to present valid identity books or passport

Cottage must be vacated by 10h00 on day of departure. Late checkouts must be pre-arranged with reception

Early check in must be pre-arranged with Helena Bailey. Late arrivals beyond 20h00 must be pre-arranged

and will be charged @ R50 per hour up to 22h00 and R100 per hour thereafter unless pre-agreed waiver arranged.

**Confirmed bookings must include guest/s cellphone number.**

## **Guests' visitors**

Guest's visitors must be pre-arranged. Guests and guest's visitors attend this establishment at their own risk.

The guest hereby waive/s and abandon/s any claims of whatever nature including but not limited to that for theft, injury, loss or damage of whatever nature against the proprietor, whether arising from the proprietors default, negligence or otherwise. The guest/s in addition to the aforesaid hereby indemnify the proprietor's against any claims which may arise from whatever nature, whether arising from the proprietor's default, negligence or otherwise

**NAME:** \_\_\_\_\_

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Please fax completed and signed booking forms to 086 571 3282**



**Credit Card Authorization:**

I, \_\_\_\_\_ hereby authorize Helena Bailey to make use of the following Credit Card in respect of Invoice No. \_\_\_\_\_ for the amount of R\_\_\_\_\_.

**Confirmation:**

CREDIT CARD: CORPORATE CARD – LODGED CARD ( Please tick )

DINERS	AMEX	MASTER CARD	VISA

**CARD NUMBER:**

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**EXPIRY DATE**

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**CVV**

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**CARDHOLDERS NAME:** \_\_\_\_\_

**AUTHORISED SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_